

**PORT OF IBERIA DISTRICT BOARD OF COMMISSIONERS  
REGULAR MONTHLY MEETING  
THURSDAY, MAY 19, 2022  
PORT ADMINISTRATIVE OFFICE – 5:30 P.M.  
MINUTES**

The Regular meeting of the Port of Iberia District Board of Commissioners was called to order by Commissioner Roy A. Pontiff, Board President, at the Port of Iberia Administrative Office, on Thursday, May 19, 2022, at 5:30 P.M.

In attendance were Commissioners Roy A. Pontiff, Board President, Simieon d. Theodile, Secretary-Treasurer, Bilal Morton, and Danny J. David, Sr.

Commissioners Shane Walet, Vice-President, Patrick Broussard, and Mark Dore' were absent.

Also present were Craig Romero, Executive Director, Joanna D. Durke, Chief Administrative Officer, Tracy Boudreaux, Administrative Assistant, Shari Landry, Receptionist-Secretary, and Donelson T. Caffery, III., Port Attorney.

Thus, with a quorum being acknowledged, Commissioner Simieon d. Theodile recited the Pledge of Allegiance.

In lieu of the opening prayer, Commissioner Roy A. Pontiff, Board President, requested a moment of silence for Mr. Marty Trahan, Iberia Parish Councilman for District 13, who passed away on Monday, May 16, 2022.

I. APPROVAL OF MINUTES – Regular Meeting Tuesday, April 19, 2022.

On a motion by Commissioner Simieon d. Theodile, and seconded by Commissioner Danny J. David, Sr the Commission approved the minutes of the Regular Meeting held on Tuesday, April 19, 2022.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Roy A. Pontiff, Simieon d. Theodile, Bilal Morton, and Danny J. David, Sr.

Nays: None.

Absent at Voting: Shane Walet, Patrick Broussard, and Mark Dore'.

And the motion was therefore passed on this the 19<sup>th</sup> day of May, 2022.

II. DISCUSS AND/OR DISTRIBUTE THE FOLLOWING:

(a) Budget Summary for Ten (10) Months Ending April 2022.

(b) Listing of Utility Breakdown as it Relates to Electricity, Water, & Natural Gas.

(c) Listing of Tenant Lease Billings for 2022.

➤ Update on Chart Energy & Chemicals, Inc. Entering into a Lease Agreement with the POI.

➤ Update on Exploraciones Y Perforadora Central regarding Lease Termination

at the Port of Iberia (Lot 10 – 11.376 acres).

(d) Listing of Boat Stall Tenant Lease Billings for 2022.

Discussion ensued and there was no action taken on the above agenda items (a-d).

(e) Approve Payment of Bills & Checks Issued During Interim Period.

A motion was made by Commissioner Simieon d. Theodile, seconded by Commissioner Danny J. David, Sr., to approve and authorize the payment of bills for May 2022, and ratify those paid during the interim period.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Roy A. Pontiff, Simieon d. Theodile, Bilal Morton, and Danny J. David, Sr.

Nays: None.

Absent at Voting: Shane Walet, Patrick Broussard, and Mark Dore'.

And the motion was therefore passed on this the 19<sup>th</sup> day of May, 2022.

### III. DISCUSS POLICIES AND PROCEDURES COMMITTEE RECOMMENDATIONS FINDINGS FROM FIRDAY, APRIL 29, 2022 COMMITTEE MEETING.

(a) Max J. Derbes, Inc. Spreadsheet regarding Marketing the Vacant Port Properties at the Port of Iberia as it Relates to Proposed Annual Lease Rates.

- Spreadsheet;
- POI Current Plat 8/12/2015 of Millennium Expansion Phase II (Tract "K" 10.61 Acres); (Tract "K-1" 5.00 Acres); and (Tract "L" 18.130 Acres)
- Preliminary Plat Re-Division of Tracts "K" (to 4.348 Acres); "K-1" (to 2.69 Acres); and "L" (to 6.277 Acres).
- Max J. Derbes, Inc. Fully Executed Listing Agreement.
- Max J. Derbes, Inc. Fully Executed First Addendum to Listing Agreement.

A motion was made by Commissioner Danny J. David, Sr., seconded by Commissioner Simieon d. Theodile to approve and accept the Recommendations of the Policies & Procedures Committee Meeting which was held on April 29, 2022; which authorizes the Port of Iberia District to use Max Derbes, Inc. Annual Lease Rate with the 6.35% POI Annual Lease Rate as the minimum amount; and motion further acknowledges the removal of the following tracts from the spreadsheet: Tract "L", Tract "L" Alternate 1, Tracts "O", "P", and "Q", Tract "O", and Tract "P".

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Roy A. Pontiff, Simieon d. Theodile, Bilal Morton, and Danny J. David, Sr.

Nays: None.

Absent at Voting: Shane Walet, Patrick Broussard, and Mark Dore'.

And the motion was therefore passed on this the 19<sup>th</sup> day of May, 2022.

### IV. REPORT FROM MRS. CARMEL BREAUX, PRESIDENT, NORRIS INSURANCE CONSULTANTS, INC., REGARDING THE PORT OF IBERIA DISTRICT'S 2022

ANNUAL INSURANCE RENEWALS:

{1} (May 2022 Renewal):

Flood Insurance – 3011 David Berard Rd (Logan Industries); 3101 David Berard Rd (Former RAM Design Facility); and 6005 Port Rd (Sheriff's Office @ POI).

A motion was made by Commissioner Danny J. David, Sr., seconded by Commissioner Simieon d. Theodile to approve and authorize the Port's 2022 Annual Renewal of Flood Premium's for Logan Industries (3011 David Berard Rd.), former Ram Design facility (3101 David Berard Rd.), and Sheriff Office (6005 Port Rd.) as presented.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Roy A. Pontiff, Simieon d. Theodile, Bilal Morton, and Danny J. David, Sr.

Nays: None.

Absent at Voting: Shane Walet, Patrick Broussard, and Mark Dore'.

And the motion was therefore passed on this the 19<sup>th</sup> day of May, 2022.

V. REPORT FROM MR. GERALD GESSER, GESSER GROUP, APC ON:

(a) Proposed Facility Inspection

{1} Update on Gesser Group's Facility Inspection Contract.

(b) Port of Iberia Small Repairs Projects

{1} Status Report on Electrical Disconnect Pad Locks at Various Sites.

{2} Status Report on Wood Walk Ways & Rails at the Former All Points Facility (Between Buildings "B" – 1 ½ Story Wooden Office Bldg. and "C" – Warehouse Building).

{3} Status Report on POI Administrative Office Generator.

(a) Update on Cummins Sales and Service Software Upgrade.

{4} Status Report on Street Lights on Earl B. Wilson Road to Chart Industries (Chart Industries Request).

{5} Status Report on the Camera Installation on David Berard Road.

Discussion ensued and there was no action taken on the above agenda items (a-b{1-5}).

{6} Status Report on the West Yard Ground Water Pump Station.

(a) Discuss/Consider Dixie Electric's Invoice No. 0011221.

A motion was made by Commissioner Simieon d. Theodile, seconded by Commissioner Bilal Morton to approve and authorize the payment of Invoice No. 0011221 to Dixie Electric in the amount of \$252.50 for Labor & Equipment to troubleshoot storm pump by Seadrill located at the Port of Iberia.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Roy A. Pontiff, Simieon d. Theodile, Bilal Morton, and Danny J. David, Sr.

Nays: None.

Absent at Voting: Shane Walet, Patrick Broussard, and Mark Dore'.

And the motion was therefore passed on this the 19<sup>th</sup> day of May, 2022.

- {7} Status Report on Magnolia's Office HVAC System Replacement.  
(a) Discuss/Consider Doerle's Heating & Cooling Invoice No. 42865.

A motion was made by Commissioner Danny J. David, Sr., seconded by Commissioner Simieon d. Theodile to approve and authorize the payment of Invoice No. 42865 to Doerle's Heating & Cooling in the amount of \$1,275.00 for the installation of (1) 12,000 BTU/240-volt heat & cool window unit at the former All Points Brick Office.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Roy A. Pontiff, Simieon d. Theodile, Bilal Morton, and Danny J. David, Sr.

Nays: None.

Absent at Voting: Shane Walet, Patrick Broussard, and Mark Dore'.

And the motion was therefore passed on this the 19<sup>th</sup> day of May, 2022.

- (b) Discuss/Consider Dixie Electric's Invoice No. 0011220.

A motion was made by Commissioner Danny J. David, Sr., seconded by Commissioner Simieon d. Theodile to approve and authorize the payment of Invoice No. 001122 to Dixie Electric in the amount of \$273.00 for labor & equipment to troubleshoot the breaker at the former All Points Brick Office to verify the air conditioner would work properly.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Roy A. Pontiff, Simieon d. Theodile, Bilal Morton, and Danny J. David, Sr.

Nays: None.

Absent at Voting: Shane Walet, Patrick Broussard, and Mark Dore'.

And the motion was therefore passed on this the 19<sup>th</sup> day of May, 2022.

- {8} Status Report on Logan/RAM Office HVAC System.  
(a) Discuss/Consider Doerle's Heating & Cooling Invoice No. 42875.

A motion was made by Commissioner Simieon d. Theodile, seconded by Commissioner Danny J. David, Sr. to approve and authorize the payment of Invoice No. 42875 to Doerle's Heating & Cooling in the amount of \$871.50 for labor and material for service on the AC unit not cooling at the former RAM Design facility.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Roy A. Pontiff, Simieon d. Theodile, Bilal Morton, and Danny J. David, Sr.

Nays: None.

Absent at Voting: Shane Walet, Patrick Broussard, and Mark Dore'.

And the motion was therefore passed on this the 19<sup>th</sup> day of May, 2022.

- {9} Status Report on Seadrill's Office Hot Water Heater.  
(a) Discuss/Consider Queen City Plumbing's Invoice No. 27866.

A motion was made by Commissioner Simieon d. Theodile, seconded by Commissioner Bilal Morton to approve and authorize the payment of Invoice No. 27866 to Queen City Plumbing in the amount of \$187.00 for labor and material to check water heater and replace a fuse at the Seadrill facility at the Port of Iberia.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Roy A. Pontiff, Simieon d. Theodile, Bilal Morton, and Danny J. David, Sr.

Nays: None.

Absent at Voting: Shane Walet, Patrick Broussard, and Mark Dore’.

And the motion was therefore passed on this the 19<sup>th</sup> day of May, 2022.

{10} Status Report on Sheriff’s Office Building 17-A End of Lease.

Discussion ensued and there was no action taken on the above agenda item.

{11} Discuss/Consider Gesser Group’s Inv # 22-POI-SRP.

A motion was made by Commissioner Simieon d. Theodile, seconded by Commissioner Bilal Morton to approve and authorize the payment of Invoice No. 22-POI-SRP to Gesser Group, APC in the amount of \$4,567.50 for the period April 12, 2022 thru May 10, 2022 for small repairs projects as requested by the Executive Director.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Roy A. Pontiff, Simieon d. Theodile, Bilal Morton, and Danny J. David, Sr.

Nays: None.

Absent at Voting: Shane Walet, Patrick Broussard, and Mark Dore’.

And the motion was therefore passed on this the 19<sup>th</sup> day of May, 2022.

(c) Hurricane Laura & Delta Storm Damages

{1} Status Report on Hurricanes Laura & Delta FEMA Applications.

➤ Update on Approval of State Applicant Liaison (SAL) Reimbursement into Advance Mode for Payments.

➤ Discuss/Consider Gesser Group’s Invoice No. 19-POI-HLSD.

A motion was made by Commissioner Simieon d. Theodile, seconded by Commissioner Danny J. David, Sr. to approve and authorize the payment of Invoice No. 19-POI-HLSD to Gesser Group, APC in the amount of \$120.00 for architectural services provided from Hurricane Laura Storm Damages.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Roy A. Pontiff, Simieon d. Theodile, Bilal Morton, and Danny J. David, Sr.

Nays: None.

Absent at Voting: Shane Walet, Patrick Broussard, and Mark Dore’.

And the motion was therefore passed on this the 19<sup>th</sup> day of May, 2022.

(d) Special Projects

{1} Status Report on POI Maintenance Equipment Storage Building.

- (a) Discuss/Consider Awarding a Contract to the Lowest Bid Received.
- {2} Status Report on the Rehabilitation of Buildings “C”, “D”, “E”, & “F” at the POI West Yard.

Discussion ensued and there was no action taken on the above agenda items {1-2}.

- {3} Status Report on Document Scanning Services:
  - (a) Discuss/Consider Gesser Group, APC Invoice No. 02-POI-SP-DSS.

A motion was made by Commissioner Danny J. David, Sr., seconded by Commissioner Simieon d. Theodile to approve and authorize payment of Invoice No. 02-POI-SP-DSS to Gesser Group, APC in the amount of \$1,350.00 for architectural services provided for Special Project – Document Scanning Service as requested by the Executive Director.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Roy A. Pontiff, Simieon d. Theodile, Bilal Morton, and Danny J. David, Sr.

Nays: None.

Absent at Voting: Shane Walet, Patrick Broussard, and Mark Dore’.

And the motion was therefore passed on this the 19<sup>th</sup> day of May, 2022.

VI. LOUISIANA PORT CONSTRUCTION & DEVELOPMENT PRIORITY PROGRAM  
 SPN H.011928 “EAST & WEST YARD” EXPANSION & SITE IMPROVEMENTS  
 PROJECT:

- (a) Report from Mr. Oneil Malbrough of GIS Engineering, LLC. on:
  - {1} Port Priority & Capital Outlay Spreadsheets.
- (b) Report from Mr. Austin Hebert of GIS Engineering on:
  - {1} Building A Update – POI West Yard SPN H.011928(322e) (Phase IIe of SPN H.011928).
    - (a) Update on 45-Day Clear Lien Period.
  - {2} Building B – POI West Yard SPN H.011928(325h) Crane Controls Safety Upgrade (Phase Vh of SPN H.011928).
    - (a) Update on Status of Project.
    - (b) Discuss/Adopt Resolution for Final Acceptance for Crane Control Upgrades.

A motion was made by Commissioner Simieon d. Theodile, seconded by Commissioner Bilal Morton to adopt the following Resolution:

RESOLUTION – FINAL PROJECT ACCEPTANCE

STATE PROJECT NO. H.011928(325h)

PARISH OF IBERIA

RESOLUTION

WHEREAS, the Port of Iberia District Board of Commissioners contracted with Louisiana Crane Acquisition Corporation to complete State Project No. H.011928(325h) (Phase Vh of H.011928) – Port Improvements East and West Yard Expansion & Site Improvements Building B Crane Controls Safety Upgrade in accordance with the current bid laws of the State of Louisiana, including, but not limited to R.S. 38:2211, et seq; and

WHEREAS, the contract between the Port of Iberia District Board of Commissioners and Louisiana Crane Acquisition Corporation has been successfully completed Port Improvements East and West Yard Expansion & Site Improvements Building B Crane Controls Safety Upgrade; and

WHEREAS, it is noted that a final inspection was conducted by the LA DOTD on Thursday, February 3, 2022; and

NOW, THEREFORE, BE IT RESOLVED by the Port of Iberia District Board of Commissioners, in Regular session, assembled on this 19<sup>th</sup> day of May, 2022, the contract for Port Improvements East and West Yard Expansion & Site Improvements Building B Crane Controls Safety Upgrade is hereby accepted by the Port of Iberia District Board of Commissioners effective Thursday, May 19, 2022.

This Resolution having been submitted to a vote, the vote thereon was as follows:

Yeas: Roy A. Pontiff, Simieon d. Theodile, Bilal Morton, and Danny J. David, Sr.

Nays: None.

Absent at Voting: Shane Walet, Patrick Broussard, and Mark Dore’.

And the Resolution was therefore adopted on this the 19<sup>th</sup> day of May, 2022.

(c) Discuss/Consider Approval of Louisiana Crane Acquisition Corporation Pay Application No. 2.

A motion was made by Commissioner Simieon d. Theodile, seconded by Commissioner Bilal Morton to approve and authorize the payment of Payment Request No. 2 to Louisiana Crane Acquisition Corporation in the amount of \$5,822.40 for Retainage for Building B Crane Controls Safety Upgrade as per contract dated July 30, 2021.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Roy A. Pontiff, Simieon d. Theodile, Bilal Morton, and Danny J. David, Sr.

Nays: None.

Absent at Voting: Shane Walet, Patrick Broussard, and Mark Dore’.

And the motion was therefore passed on this the 19<sup>th</sup> day of May, 2022.

{3} Building B – POI West Yard SPN H.011928(325i)  
Additional Repairs  
(Phase Vi of SPN H.011928).

(a) Update on Request for Quotes.

A motion was made by Commissioner Danny J. David, Sr., seconded by Commissioner Bilal Morton to approve and authorize a Budget Adjustment for Building B Additional Repairs (Phase Vi of SPN H.011928) to increase the budget not to exceed \$180,000.00;

and motion acknowledges the original budget was \$90,00.00.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Roy A. Pontiff, Simieon d. Theodile, Bilal Morton, and Danny J. David, Sr.

Nays: None.

Absent at Voting: Shane Walet, Patrick Broussard, and Mark Dore'.

And the motion was therefore passed on this the 19<sup>th</sup> day of May, 2022.

{4} Building C and D Security Fencing – POI West Yard SPN H.011928(330) (Phase X of SPN H.011928).

(a) Update on Status of Project.

VII. REPORT FROM MR. ONEIL MALBROUGH OF GIS ENGINEERING, LLC ON:

(a) Port Millennium Expansion Phase III Project – Site Excavations & Dredging.

{1} Update on the Status of the Port Millennium Expansion Phase III Project.

Discussion ensued and there was no action taken on the above agenda item.

(b) Port Millennium Expansion Phase II Property Site SPN H.011756 Tract's "O" and "P" Site Improvements.

{1} Update on Status of Tract's "O" and "P" Site Improvements.

{2} Discuss/Consider Contractor's Application for Payment #4 (Rigid Constructors, LLC).

A motion was made by Commissioner Simieon d. Theodile, seconded by Commissioner Bilal Morton to approve and authorize payment of Payment Application Number 4 to Rigid Constructors, LLC in the amount of \$505,982.15 for the period April 1, 2022 thru April 30, 2022 for Port Millennium Expansion Phase II Property Site SPN H.011756 Tract's "O" and "P" Site Improvements as per contract dated August 9, 2021.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Roy A. Pontiff, Simieon d. Theodile, Bilal Morton, and Danny J. David, Sr.

Nays: None.

Absent at Voting: Shane Walet, Patrick Broussard, and Mark Dore'.

And the motion was therefore passed on this the 19<sup>th</sup> day of May, 2022.

{3} Discuss/Consider GIS Engineering, LLC April Invoice No. 70008318 Tracts "O" & "P" Site Improvements.

A motion was made by Commissioner Danny J. David, Sr., seconded by Commissioner Bilal Morton to approve and authorize the payment of Invoice Number 70008318 to GIS Engineering, LLC in the amount of \$26,912.50 for the period April 1, 2022 thru April 30, 2022 which covers April 2022 activities including: coordination with contractor and sub-contractors on schedules, reviewing contractor RFI's and submittals, construction oversight and daily reports, drafting and delivering weekly project updates, and holding a monthly progress update meeting at the Port Admin Office on Wednesday, May 4, 2022; in



accordance with contract dated March 4, 2021.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Roy A. Pontiff, Simieon d. Theodile, Bilal Morton, and Danny J. David, Sr.

Nays: None.

Absent at Voting: Shane Walet, Patrick Broussard, and Mark Dore'.

And the motion was therefore passed on this the 19<sup>th</sup> day of May, 2022.

(c) AGMAC Project General Engineering and Consulting Services:

{1} Update on Status of AGMAC Project.

{2} Discuss/Consider GIS Engineering, LLC April Inv. No. 70008316.

A motion was made by Commissioner Danny J. David, Sr., seconded by Commissioner Bilal Morton to approve and authorize the payment of Invoice Number 70008316 to GIS Engineering, LLC in the amount of \$3,490.00 for the period April 1, 2022 thru April 30, 2022 which covers April 2022 activities including coordination with team on plan to raise Building A, coordination with contractors on estimates for raising Building A, inspecting the pump station, coordination with Gerald Gesser and Coastal Construction on pump station issues, and completion of Community Project Funding Request Forms; in accordance w/contract effective date of January 20, 2016, Amendment #1 August 16, 2016, Amendment #2 dated December 20, 2016, and Amendment #3 effective December 20, 2017.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Roy A. Pontiff, Simieon d. Theodile, Bilal Morton, and Danny J. David, Sr.

Nays: None.

Absent at Voting: Shane Walet, Patrick Broussard, and Mark Dore'.

And the motion was therefore passed on this the 19<sup>th</sup> day of May, 2022.

(d) AGMAC Phase I Dredging Project – Commercial Canal.

{1} Project Update.

\*\*\*Navigation Markers

{2} AGMAC Dredging Project – Pipeline Coordination.

❖ Energy Transfer

(a) Update on Pipeline Matting.

A motion was made by Commissioner Simieon d. Theodile, seconded by Commissioner Danny J. David, Sr. to approve and authorize GIS Engineering, LLC to request quotes for Six (6) 7-Pile Clusters of Navigation Aides to be installed adjacent to the Enterprise and Energy Transfer Pipelines located in Commercial Canal at the Port of Iberia contingent upon approval by the LA DOTD, US Coast Guard, and the United States Army Corps of Engineers.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Roy A. Pontiff, Simieon d. Theodile, Bilal Morton, and Danny J. David, Sr.

Nays: None.

Absent at Voting: Shane Walet, Patrick Broussard, and Mark Dore'.

And the motion was therefore passed on this the 19<sup>th</sup> day of May, 2022.

{3} Discuss/Consider Contractor's Application for Payment #4 (Magnolia Dredge & Dock, LLC).

A motion was made by Commissioner Danny J. David, Sr., seconded by Commissioner Simieon d. Theodile to approve and authorize the payment of Application for Payment #4 to Magnolia Dredge & Dock, LLC in the amount of \$19,190.01 for the period of March 5, 2022 thru April 8, 2022 for AGMAC Channel Dredging Phase I – Segment 1 – Commercial Canal (Capital Outlay).

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Roy A. Pontiff, Simieon d. Theodile, Bilal Morton, and Danny J. David, Sr.

Nays: None.

Absent at Voting: Shane Walet, Patrick Broussard, and Mark Dore'.

And the motion was therefore passed on this the 19<sup>th</sup> day of May, 2022.

{3} Discuss/Consider Contractor's Application for Payment #5 (Magnolia Dredge & Dock, LLC).

A motion was made by Commissioner Simieon d. Theodile, seconded by Commissioner Bilal Morton to approve and authorize the payment of Application for Payment #5 to Magnolia Dredge & Dock, LLC in the amount of \$17,058.44 for the period of April 9, 2022 thru May 4, 2022 for AGMAC Channel Dredging Phase I – Segment 1 – Commercial Canal (Capital Outlay).

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Roy A. Pontiff, Simieon d. Theodile, Bilal Morton, and Danny J. David, Sr.

Nays: None.

Absent at Voting: Shane Walet, Patrick Broussard, and Mark Dore'.

And the motion was therefore passed on this the 19<sup>th</sup> day of May, 2022.

{3} Discuss/Consider GIS Engineering, LLC April Inv. No. 70008336 (AGMAC Phase I Channel Dredging Project – Commercial Canal).

A motion was made by Commissioner Bilal Morton, seconded by Commissioner Simieon d. Theodile to approve and authorize the payment of Invoice Number 70008336 to GIS Engineering, LLC in the amount of \$79,835.00 for the period of April 1, 2022 thru April 30, 2022 which includes review and responded to RFI's and submittals, coordinated dredging schedule with Magnolia Dredge & Dock, provided construction oversight and daily construction reports, drafted and delivered weekly construction updates to the Port of Iberia, and held a monthly progress meeting at the Port Admin Office on Wednesday, May 4, 2022; as per contract dated August 29, 2019 and Amendment #1 dated May 19, 2020; Amendment #2 dated October 20, 2020; Amendment #3 dated January 18, 2022; and Amendment #4 dated January 18, 2022.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Roy A. Pontiff, Simieon d. Theodile, Bilal Morton, and Danny J. David, Sr.

Nays: None.

Absent at Voting: Shane Walet, Patrick Broussard, and Mark Dore’.

And the motion was therefore passed on this the 19<sup>th</sup> day of May, 2022.

(e) AGMAC Phase 2 Dredging Project – Freshwater Bayou.

{1} Project Update.

{2} Discuss/Consider GIS Engineering, LLC April Inv. No. 70008319  
(AGMAC Phase 2 Channel Dredging Project – Freshwater Bayou).

A motion was made by Commissioner Simieon d. Theodile, seconded by Commissioner Danny J. David, Sr. to approve and authorize the payment of Invoice Number 70008319 to GIS Engineering, LLC in the amount of \$45,698.75 for the period of April 1, 2022 thru April 30, 2022 which includes GIS Pipeline team continued researching pipelines in Freshwater Bayou and communicating with Pipeline Companies with lines in Freshwater Bayou to get Agreements in place, coordinated with survey team on Freshwater Bayou, GIS survey team finalized surveying pipelines in Freshwater Bayou, GIS CAD department began creating pipeline as-built drawings, and GIS had a meeting with USACE to discuss depth of cover on Tuesday, April 5, 2022; as per contract dated January 18, 2022.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Roy A. Pontiff, Simieon d. Theodile, Bilal Morton, and Danny J. David, Sr.

Nays: None.

Absent at Voting: Shane Walet, Patrick Broussard, and Mark Dore’.

And the motion was therefore passed on this the 19<sup>th</sup> day of May, 2022.

VIII. REPORT FROM PORT ATTORNEY – Donelson T. Caffery, III.

(a) Port Attorney Report.

(b) Update on Treva Crosby, Crosby Construction Services, Regarding its Lease Agreement Payment Schedule for Tract “H” (15.14 acres) Located on the POI Millennium Expansion Phase I Property Site.

➤ Discuss/Consider Entering into Executive Session Regarding the Possibility of Legal Matters being taken.

A motion was made by Commissioner Danny J. David, Sr., seconded by Commissioner Bilal Morton to enter into Executive Session to discuss Crosby Construction Services Lease Agreement Payment schedule relative to the possibility of legal matters being taken at 5:45 P.M.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Roy A. Pontiff, Simieon d. Theodile, Bilal Morton, and Danny J. David, Sr.

Nays: None.

Absent at Voting: Shane Walet, Patrick Broussard, and Mark Dore’.

And the motion was therefore passed on this the 19<sup>th</sup> day of May, 2022.

A motion was made by Commissioner Simieon d. Theodile, seconded by Commissioner Bilal Morton to exit Executive Session to discuss Crosby Construction Services Lease Agreement Payment schedule relative to the possibility of legal matters being taken at 6:10 P.M with no action taken.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Roy A. Pontiff, Simieon d. Theodile, Bilal Morton, and Danny J. David, Sr.

Nays: None.

Absent at Voting: Shane Walet, Patrick Broussard, and Mark Dore’.

And the motion was therefore passed on this the 19<sup>th</sup> day of May, 2022.

Port Attorney, Donelson Caffery, stated that no action items or votes were taken up during Executive Session for the discussion of Crosby Construction Services.

A motion was made by Commissioner Danny J. David, Sr., seconded by Commissioner Simieon d. Theodile to approve and authorize the Port of Iberia District to pursue all options regarding Crosby Construction Services’ default in the Lease Payment schedule; and motion further acknowledges that this includes eviction.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Roy A. Pontiff, Simieon d. Theodile, Bilal Morton, and Danny J. David, Sr.

Nays: None.

Absent at Voting: Shane Walet, Patrick Broussard, and Mark Dore’.

And the motion was therefore passed on this the 19<sup>th</sup> day of May, 2022.

- (c) Discuss/Approve Donelson T. Caffery III, APLC Invoice Relative to the AGMAC Project.

A motion was made by Commissioner Simieon d. Theodile, seconded by Commissioner Bilal Morton to approve and authorize the payment of Invoice No. 1085 in the amount of \$1,350.00 to Donelson T. Caffery, III, APLC for Professional Services relative to the AGMAC Project for the dates of February 4, 2022, April 19, 2022, April 20, 2022, and April 21, 2022.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Roy A. Pontiff, Simieon d. Theodile, Bilal Morton, and Danny J. David, Sr.

Nays: None.

Absent at Voting: Shane Walet, Patrick Broussard, and Mark Dore’.

And the motion was therefore passed on this the 19<sup>th</sup> day of May, 2022.

#### IX. REPORT FROM EXECUTIVE DIRECTOR ON:

- (a) Update on Amendment No. 2 to the Logan Industries International Corporation Lease Agreement Regarding Tract “K”, “K-1”, and Tract “L” Located on the POI Millennium Expansion Phase II Property Site.
- (b) Rigid Constructors, LLC., Amendment Number 1 Relative to Lease Agreement for Tract “J” (13.534 acres) – (former Diversified Materials Yard) Located on the POI Millennium Expansion Phase I Property Site.

- {1} Update on Progress Regarding Diversified Materials Clean-up/Clearing of Property Site.

Discussion ensued and there was no action taken on the above agenda items (a-b).

- (c) Discuss the Approval/Authorization for the Executive Director to Solicit Bids for a Commercial-Grade Tractor/Mower to be Used for Maintenance Around the Port of Iberia.

A motion was made by Commissioner Simieon d. Theodile, seconded by Bilal Morton to authorize the Executive Director to Solicit Bids for a Commercial-Grade Tractor/Mower to be used for maintenance around the Port of Iberia.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Roy A. Pontiff, Simieon d. Theodile, Bilal Morton, and Danny J. David, Sr.

Nays: None.

Absent at Voting: Shane Walet, Patrick Broussard, and Mark Dore'.

And the motion was therefore passed on this the 19<sup>th</sup> day of May, 2022.

- (d) Executive Director's Monthly Report.

- (e) Announcements:

- \*\*\*Discuss Scheduling a Finance Committee Meeting and a Policies and Procedures Committee Meeting.

- \*\*\*Ethics Training due by June 30, 2022.

#### X. ADJOURNMENT.

On a motion made by Commissioner Bilal Morton, and seconded by Commissioner Simieon d. Theodile the meeting was adjourned at 7:03 p.m.